



Single Window Project – Integrated Declaration – Additional Data Requirements

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Revision History

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0.1	31-03-2016	Draft Created	Charu Agarwal	Narendra Bisht

Distribution

This document has been distributed to:

NAME	NAME
Kale Internal	

1 Introduction

The purpose of this document is to highlight the ‘Single Window Integrated Declaration’ Changes which have been implemented in UPLIFT CHA - Import Module.

The document also describes the detailed functionality of the Single Window Integrated Declaration Changes and act as a user guide.

Overview

Single Window is a facility that allows parties involved in trade and transport to lodge standardized information and documents with a single entry point to fulfill all import, export, and transit-related regulatory requirements. If information is electronic then individual data elements should only be submitted once.

It's an endeavour in trade facilitation idea, enabling the customers to submit regulatory documents viz Bills of Entry, Shipping Bills, applications for import/export permits, supporting documents (Invoice, certificates of origin, Licence details etc.) at a single location/Single Terminal/single entity.

2 Major Changes Implemented

Following are the changes which have been implemented

- Importer AD Code is mandatory
- Payment Method Code default value will be 'Transaction'
- High Seas Sales 'Preceding Level' column value will be 0 to 9
- Related or Not will be indicated as Y/N
- Third Party Information
- Retail Sale Price assessment will be based on Y,N,Q,T and D (new codes Q,T and D will be added)
- In the 'End Use' column, the free text will be converted in to a coded value
- Mandatory Statement Code
- PGA related requirements will be based on RITC code
- Accessory Status indicator
- Product Manufacturer Detail

3 Single Window Integrated Declaration Changes in Import Module

This section describes in detail the '**Single Window Integrated Declaration**' changes which have been implemented in following screens of 'Import' module of UPLIFT web portal

1. Job Details Screen
2. Invoice Details Screen
3. Product Details Screen

3.1 Changes in Job Details Screen

Following changes are added in 'Job Details' screen of Import module


3.1.1 Payment Method Code

Navigation: Mode → Operations → Imports → Documentation → Add → Job Details

1. In 'UCR Details' section, **Payment Method Code** default value will be '**Transaction**' as shown in the figure below :

The screenshot shows a window titled 'UCR Details'. Inside, there is a label 'Payment Method Code:' followed by a dropdown menu. The dropdown menu is open, showing 'Transaction' as the selected option. The dropdown menu is highlighted with a red rectangular box.

UCR DETAILS

2. After entering the data in 'Job Details' screen, user can perform either of the following actions:
 - **Save & Exit** - On clicking the '**Save & Exit**' button, entered job details will be saved and '**Documentation**' dashboard screen will appear
 - **Cancel** – On clicking the '**Cancel**' button, data entered in 'Job Details' screen will not be saved and '**Documentation**' dashboard screen will appear
 -  - On clicking this icon, user will be navigated to '**IGM Details**' screen

3.1.2 High Seas Details

In 'High Seas Details' section of 'Job Details' screen, **Preceding Level** column is added as shown in figure below

1. User will enter 1 character numeric value. The column is mandatory. If user enter the Preceding Level = 0, IEC & Branch Serial No. will be mandatory and if user enter the Preceding level other than 0 then IEC & Branch Serial No. will not be mandatory

The screenshot shows a window titled 'High Seas Details'. It contains several input fields: 'Name', 'Branch', 'Address', 'PIN Code', 'IEC', 'Branch St. No.', and 'Preceding Level'. The 'Preceding Level' field is highlighted with a red rectangular box. There is also a checkbox labeled 'Select High Sea Seller from Customer Master:'.

HIGH SEAS DETAILS

3.2 Changes in Invoice Details Screen

Following changes are added in '**Invoice Details**' screen of Import module

Navigation: Mode → Operations → Imports → Documentation → Add → Job Details → Invoice Details

Prerequisite – Mandatory fields should be entered in 'Job Details' screen

3.2.1 Third Party Details

Following new fields/columns are added in 'Consignor Details' section of 'Invoice Details' screen as highlighted in figure below:

INVOICE DETAILS SCREEN

1. Description of the fields used in above figure is as follows:

2. Fields	Description
Third Party Name	Enter the Third Party Name
Third Party Address 1	Enter the Third Party Address details
Address 2	Enter the Third Party Address details
City	Enter the name of the city
Country Sub Division	Enter the country sub division name
Third Party Country	Select the country from the dropdown list
Third Party Pin Code	Enter the Third Party Pin Code

3.3 Changes in Product Details Screen

Navigation: Mode → Operations → Imports → Documentation → Add → Job Details → Invoice Details → Product Details

Prerequisite – Mandatory fields should be entered in ‘Job Details’ screen and ‘Invoice Details’ should be successfully saved

3.3.1 Retail Sale Price

Retail Sale Price assessment will be based on codes Y, N, Q, T and D. In ‘Product Details’ screen while entering product details, user will select the ‘Addl. Duty on MRP’ from the dropdown list as shown in figure below:

PRODUCT DETAILS

3.3.2 End Use

In 'Product Details' screen while entering product details, user will select the value from the dropdown in 'End Use' column as shown in figure below. It will be mandatory field

PRODUCT DETAILS

3.3.3 Addition of New Sections

Following sections are added in 'Product Details' screen of 'Import' module. The below sections will be mandatory based on the RITC code entered in 'RITC' field of 'Product Details' screen except 'Item Manufacturer/ Producer Details'

1. Item Manufacturer/ Producer Details
2. PGA Exemption Details
3. Constituent Details
4. Control Details

3.3.4 Item Manufacturer/ Producer Details


1. User will capture the 'Item Manufacturer/ Producer Details' in the 'Item Manufacturer/ Producer Details' section of 'Product Details' screen as shown in figure below:

PRODUCT DETAILS - PRODUCER DETAILS SECTION

2. The brief description of the fields used in above screen is as follows:

Fields	Description
Type	Enter the 'Type' of Manufacturer/Producer. It will be 1 character alpha numeric value
Code	Enter the Manufacturer/Producer Code.
Address 1	Enter the Address details
Address 2	Enter the Address details
City	Enter the name of the city
Sub Division Country	Enter the name of sub division country
Pin code	Enter the Pin code
Manufacturer Country	Select the Manufacturer Country from the dropdown list

Source Country	Select the Source Country from the dropdown list
Transit Country	Select the Transit Country from the dropdown list
Accessory Status	'Accessory Status' will be a dropdown contain values 0 to 2, default value will be 0. User can select the desired value from the dropdown list

 **Note:** 'Item Manufacturer/ Producer Details' section will not be based on 'RITC' code


3.3.5 Product Statement Details

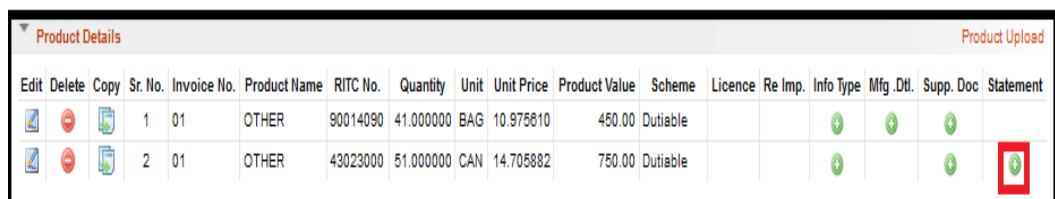
Using this section, user will capture Statement details like 'Declaration' or 'Undertaking' for a Job.

Prerequisite: Product Details should be saved

3.3.5.1 Adding Product Statement Details

User can add product statement details as per the steps mentioned below:

- To add 'Product Statement Details', user will click on this icon  as shown in the figure below:



Product Details														Product Upload			
Edit	Delete	Copy	Sr. No.	Invoice No.	Product Name	RITC No.	Quantity	Unit	Unit Price	Product Value	Scheme	Licence	Re Imp.	Info Type	Mfg .Dtl.	Supp. Doc.	Statement
			1	01	OTHER	90014090	41.000000	BAG	10.975610	450.00	Dutiable						
			2	01	OTHER	43023000	51.000000	CAN	14.705882	750.00	Dutiable						

PRODUCT DETAILS SCREEN

- 'Statement Details' section will appear as shown in the figure below:



Statement Details				
Type Code	Code	Name	Text	Action
Select	Select			



Save Cancel Close


STATEMENT DETAILS SECTION

- The brief description of the fields used in above screen is as follows:

Fields	Description
Type Code	Select the Statement Type Code from the dropdown list. E.g. Declaration, Undertaking etc.
Code	It will list the Statement Code. Select the desired Statement

	Code from the dropdown list
Name	It will be a display column. On selection of Statement Code, Statement Name will be displayed
Text	It will be a display column. On selection of Statement Code, Statement Text will be displayed

4. User can add multiple '**Product Statement Details**' in different row by clicking on  icon
5. User can delete the entered '**Product Statement Details**' by clicking on  icon
6. Once '**Product Statement Details**' are entered, user can save or cancel the details. Depending on user selection product statement details will be saved or cancelled.
7. Click the '**Save**' button to save the product statement details. The confirmation message will be displayed.
8. Click on '**Cancel**' button to cancel the product statement details

 **Note:** Using '**Close**' button, user will be navigated to 'Product Details' screen


3.3.6 Info Type













This section will be applicable based on RITC code entered in 'RITC' field of '**Product Details**' screen and will be used for Wild Life or Animal or Birds Import.

Prerequisite: Product Details should be saved

3.3.6.1 Adding Info Type

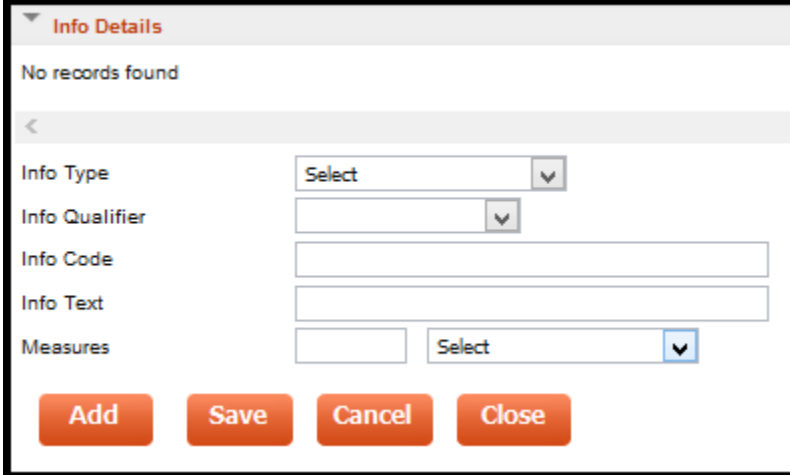
User can add Info Type as per the steps mentioned below:

1. To add 'Info Type', user will click on this icon  as shown in the figure below:

Product Details													Product Upload				
Edit	Delete	Copy	Sr. No.	Invoice No.	Product Name	RITC No.	Quantity	Unit	Unit Price	Product Value	Scheme	Licence	Re Imp.	Info Type	Mfg .Dtl.	Supp. Doc	Statement
			1	01	OTHER	90014090	41.000000	BAG	10.975810	450.00	Dutiable						
			2	01	OTHER	43023000	51.000000	CAN	14.705882	750.00	Dutiable						

PRODUCT DETAILS SCREEN

2. '**Info Details**' section will appear as shown in the figure below:
3. Click the '**Add**' button located at the bottom of the screen to add the Info details



INFO DETAILS SECTION

4. The brief description of the fields used in above screen is as follows:

Fields	Description
Info Type	Select the desired 'Info Type' from the dropdown list Info Type drop down list contain the following values. <ul style="list-style-type: none"> • CHR – Item Characteristics Type • IDT – Identification Type • PNM – Item Name Type
Info Qualifier	Select the desired Info Qualifier from the dropdown list. Qualifier drop down list will have value filter based on Info Type.
Info Code	Based on selection of Qualifier Type, Info Code text will replace with drop down list containing Code for selected Qualifier Type. Therefore user will either enter the Info Code Text or select the Info Code from the dropdown list for selected Qualifier Type
Info Text	Enter the Info Text
Measures	Enter the numeric value and select the unit from the dropdown list

5. Once '**Info Details**' are entered, user can save or cancel the details. Depending on user selection Info details will be saved or cancelled.
6. Click on '**Save**' button to save the Info details. The confirmation message will be displayed and Info details record will appear in 'Info Details' section as shown in the below figure

Info Details							
Edit	Delete	Sr. No.	Info Type	Info Qualifier	Info Code	Info Text	IDP Measures
		1	CHR	STT	KME	Text	12

INFO DETAILS SECTION

- ✓ User can edit the Info details record by clicking the Edit icon.
- ✓ User can delete the Info details record by clicking the Delete icon

Note: Using 'Close' button, user will be navigated to 'Product Details' screen

3.3.7 Product Manufacturing Details

This section will be applicable based on RITC code entered in 'RITC' field of '**Product Details**' screen

Prerequisite: Product Details should be saved

3.3.7.1 Adding Product Manufacturing Details

User can add product manufacturing details as per the steps mentioned below:

1. To add '**Product Manufacturing Details**', user will click on this icon as shown in the figure below:

Product Details													Product Upload				
Edit	Delete	Copy	Sr. No.	Invoice No.	Product Name	RITC No.	Quantity	Unit	Unit Price	Product Value	Scheme	Licence	Re Imp.	Info Type	Mfg. Dtl.	Supp. Doc	Status
			1	INV01	MENS SHOES/SANDAL(9097-3	90014090	100.000000	PRS	5.000000	500.00	Dutiable						
			2	INV01	MENS SHOES/SANDAL(9097-3	64039990	100.000000	BAG	5.000000	500.00	Dutiable						




PRODUCT DETAILS SCREEN


2. '**Manufacturing Details**' section will appear as shown in the figure below:



Batch Identifier*	Batch Quantity*	Quantity Unit*	Manufacturing Date	Expiry Date	Best Before	Shelf Life (Days)	Residual Shelf Life (Days)	Residual Shelf Life (%)	Action
<input type="text"/>	<input type="text"/>	Select <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="button" value="Save"/> <input type="button" value="Close"/>									

MANUFACTURING DETAILS SECTION

3. The brief description of the fields used in above screen is as follows:

Fields	Description
Batch Identifier*	Enter the Batch Identifier
Batch Quantity*	Enter the Batch Quantity
Quantity Unit*	Select the Quantity Unit from the dropdown list. E.g. Bags, Bundle etc.
Manufacturing Date	Select the Manufacturing Date by clicking on this  icon.
Expiry Date	Select the Expiry Date by clicking on this  icon
Best Before	Select the Best Before Date by clicking on this  icon
Shelf Life (Days)	It will be display column. The column will display days difference between Expiry Date & Manufacturing Date

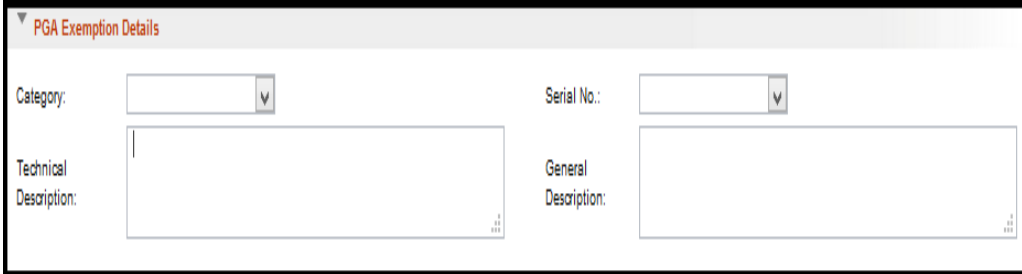
 Note: The fields marked with asterisk (*) are mandatory fields.

- User can add multiple '**Product Manufacturing Details**' in different row by clicking on  icon
- User can delete the entered '**Product Manufacturing Details**' by clicking on  icon
- Once '**Product Manufacturing Details**' are entered, user can save or cancel the details. Depending on user selection product manufacturing details will be saved or cancelled.
- Click on '**Save**' button to save the product manufacturing details. The confirmation message will be displayed.
- Click on '**Close**' button to cancel the product manufacturing details

3.3.8 PGA Exemption Details

This section will be mandatory based on the RITC code entered in 'RITC' field of '**Product Details**' screen

- User will capture '**PGA Exemption Details**' in below screen



PRODUCT DETAILS – PGA EXEMPTION DETAILS SECTION

2. User will select PGA Exemption Category from the dropdown. PGA Exemption Category will list records based on RITC code.
3. On selection of PGA Exemption Category, respective Serial Numbers will be listed in Serial No. dropdown and user will select the desired Serial No. from the dropdown list.
4. On selection of PGA Exemption Category and Serial No., Technical & General Description will be displayed.

3.3.9 Constituent Details

This section will be mandatory based on the RITC code entered in 'RITC' field of 'Product Details' screen

1. User will capture the 'Product Constituents Details' in 'Constituent Details' section of 'Product Details' screen as shown in the figure below:



PRODUCT DETAILS – CONSTITUENT DETAILS SECTION

2. The brief description of the fields used in above screen is as follows:

Fields	Description
Serial No.	Enter the Serial No. It will be the mandatory field
Element Name	Enter the Element Name
Element Code	Enter the Element Code
Percentage	Enter the Percentage Value
Yield Percentage	Enter the Yield Percentage Value
Active Ingredient	Select Active Ingredient as 'Yes' or 'No' from the dropdown list



3.3.10 Control Details


This section will be mandatory based on the RITC code entered in 'RITC' field of 'Product Details' screen

1. User will capture the 'Product Control Details' in 'Control Details' section of 'Product Details' screen as shown in the figure below:

PRODUCT DETAILS – CONTROL DETAILS SECTION

2. The brief description of the fields used in above screen is as follows:

Fields	Description
Control Type Code*	Select the Control Type Code from the dropdown list. E.g. Fumigation Control, Pre shipment Inspection Control etc.
Control Location*	Enter the product Control Location
Control Start Date*	The default value will be the system date. However user can select the desired Control Start Date by clicking on this  icon
Control Result Code	Select the Control Result Code from the dropdown list. E.g. Fumigation Control – Cleared, Vaccinated etc.
Control Result	Based on selection of Control Result Code, Control Result will be displayed
Control End Date*	The default value will be the system date. However user can select the desired Control Start Date by clicking on this  icon. The Control End Date can't be less than Control Start Date

 Note: The fields marked with asterisk (*) are mandatory fields.